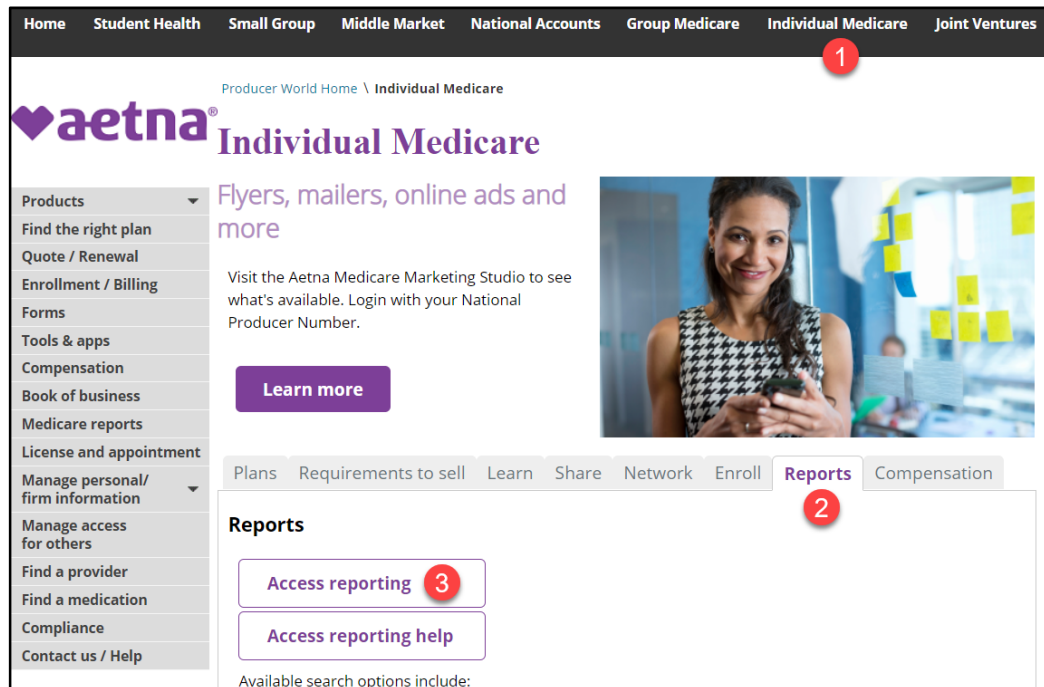


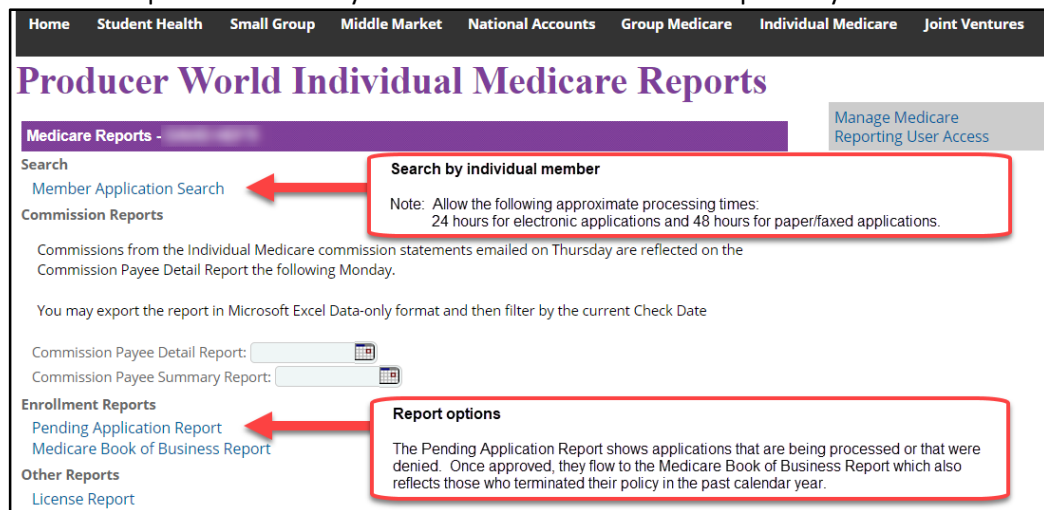
## How to check application status on Producer World

You may check application status by individual member or for your entire book of business.

- Step 1.** Navigate to the Individual Medicare area of Producer World and select the “Reports” tab. Then click the “Access reporting” button.




- Step 2.** Select the option to search by individual member or view a report of your entire book.



### Search Option

Click “Member Application Search” to search by individual member.  
Then, choose a search option and input the information then click “Search.”

[Home](#) [Student Health](#) [Small Group](#) [Middle Market](#) [National Accounts](#) [Group Medicare](#) [Individual Medicare](#) [Joint Ventures](#)



### Medicare Member Search

APPLICATION ID

(OR)

MEDICARE ID

(OR)

MEMBER ID

(OR)

MEMBER NAME

1 Choose a search option.

PRODUCER

2 Click "Search"


Back

Search

Clear

[View Individual Medicare reports](#)

Scroll down to view your results. Member status appears at the top.

Member Information		Commission Details	
 <b>MEMBER STATUS:</b> <span style="background-color: #f0f0f0; padding: 2px;">MEMBER STATUS</span>			
MEMBER	APPLICATION & CMS	PLAN	WRITING AGENT
<b>FIRST NAME</b> <div style="background-color: #f0f0f0; height: 20px; width: 100%;"></div>	<b>ATN</b> <div style="background-color: #f0f0f0; height: 20px; width: 100%;"></div>	<b>PLAN NAME</b> <div style="background-color: #f0f0f0; height: 20px; width: 100%;"></div>	<b>WRITING AGENT FIRST NAME</b> <div style="background-color: #f0f0f0; height: 20px; width: 100%;"></div>
<b>MIDDLE INITIAL</b> <div style="background-color: #f0f0f0; height: 20px; width: 100%;"></div>	<b>APPLICATION SIGNED DATE</b> <div style="background-color: #f0f0f0; height: 20px; width: 100%;"></div>	<b>POLICY EFFECTIVE DATE</b> <div style="background-color: #f0f0f0; height: 20px; width: 100%;"></div>	<b>WRITING AGENT LAST NAME</b> <div style="background-color: #f0f0f0; height: 20px; width: 100%;"></div>

## Report Option

Click “Pending Application Report.” Your report will appear on screen.  
Click the export icon in the upper left of your screen if you wish to download the report.

The screenshot displays the SAP Crystal Reports interface. At the top, there is a toolbar with various icons. A red arrow points to the 'Print' icon, which is a printer symbol. Below the toolbar, a table is visible with the following columns: Member ID, Medicare Number, Affinity Policy ID, First Name, Mid Initial, Last Name, City, State, Zip Code, App Sign Date, and App Rec Date. The table contains several rows of data, though the text is somewhat blurred. The SAP Crystal Reports logo is visible in the top right corner.

Note: We recommend using *Microsoft Excel Workbook Data-only* option.

Export

File Format:

Crystal Reports (RPT)

Page: ☒ Crystal Reports (RPT)

- PDF
- Microsoft Excel (97-2003)
- Microsoft Excel (97-2003) Data-Only
- Microsoft Excel Workbook Data-only**
- Microsoft Word (97-2003)
- Microsoft Word (97-2003) - Editable
- Rich Text Format (RTF)
- Separated Values (CSV)

Export