

The Policy eDelivery Process – Policyowner

Please follow the steps below for electronic delivery of documents to the policyowner.

- 1 Email a request to Underwriting@IllinoisMutual.com for the policy to be delivered to the policyowner electronically.

Note: We will need written request/authorization from the policyowner to receive their policy electronically.

- 2 An Illinois Mutual representative will confirm the policyowner's email address, social security number number, and that they are registered for My Policy.

Note: The email can be sent even if the policyowner is currently not registered on My Policy. However, the policyowner will need to register in order to access the policy.

- 3 The policyowner will receive an email from noreply@illinoismutual.com, subject 'New Document From Illinois Mutual.' (Figure 1.1)

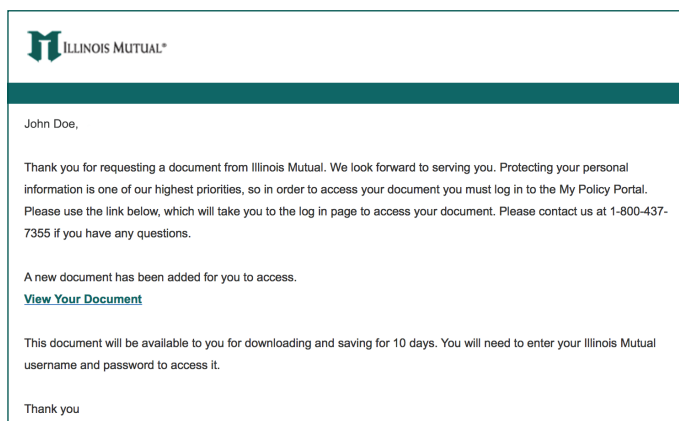


Figure 1.1

- 4 Click on 'View Your Document.'

- 5 Enter the login information for My Policy and click 'Login.' (Figure 1.2)

- 6 A PDF of the Policy Document will load. The policy can be saved locally or printed from this link.

A screenshot of the login form for the My Policy Portal. It features two input fields for "Username" and "Password". Below the password field is a "Login" button and a "Remember Me" checkbox. At the bottom of the form, there are two links: "Forgot Username or Forgot Password" and "Register for the Illinois Mutual Portal".

Figure 1.2

Note: The policy will only be available in link for 10 days, after which you will need to reach out to Illinois Mutual to have it resent.

Contact your Illinois Mutual Agent with any questions or concerns.

