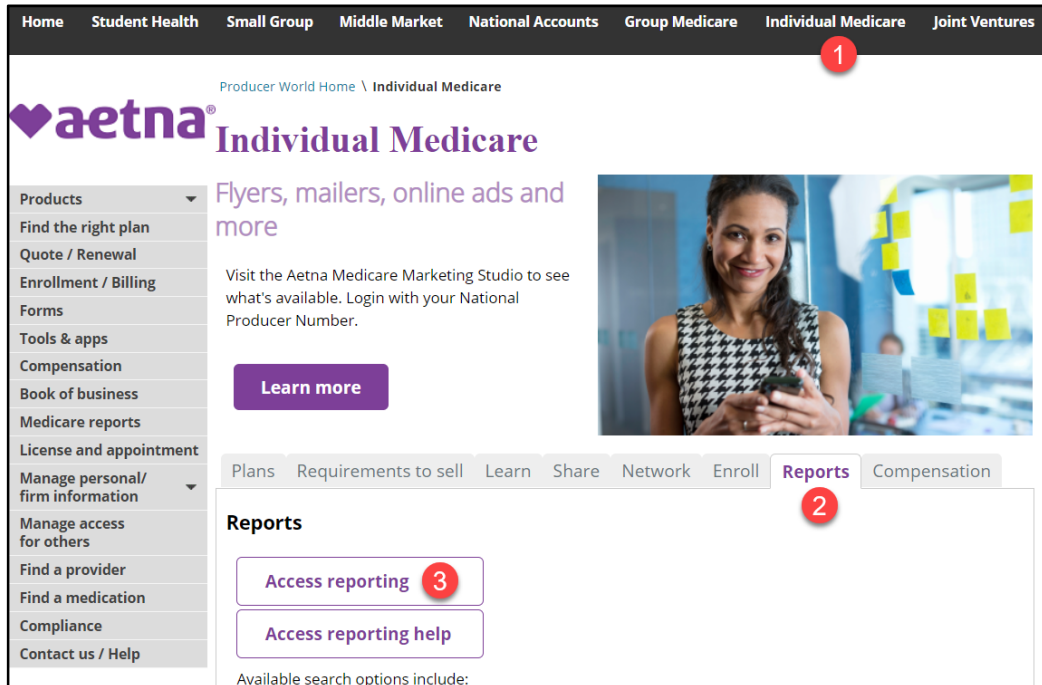


How to check application status on Producer World

You may check application status by individual member or for your entire book of business.

- Step 1.** Navigate to the Individual Medicare area of Producer World and select the “Reports” tab. Then click the “Access reporting” button.



Home Student Health Small Group Middle Market National Accounts Group Medicare Individual Medicare Joint Ventures

Producer World Home \ Individual Medicare

aetna Individual Medicare

Products
Find the right plan
Quote / Renewal
Enrollment / Billing
Forms
Tools & apps
Compensation
Book of business
Medicare reports
License and appointment
Manage personal/firm information
Manage access for others
Find a provider
Find a medication
Compliance
Contact us / Help

Flyers, mailers, online ads and more

Visit the Aetna Medicare Marketing Studio to see what's available. Login with your National Producer Number.

Learn more

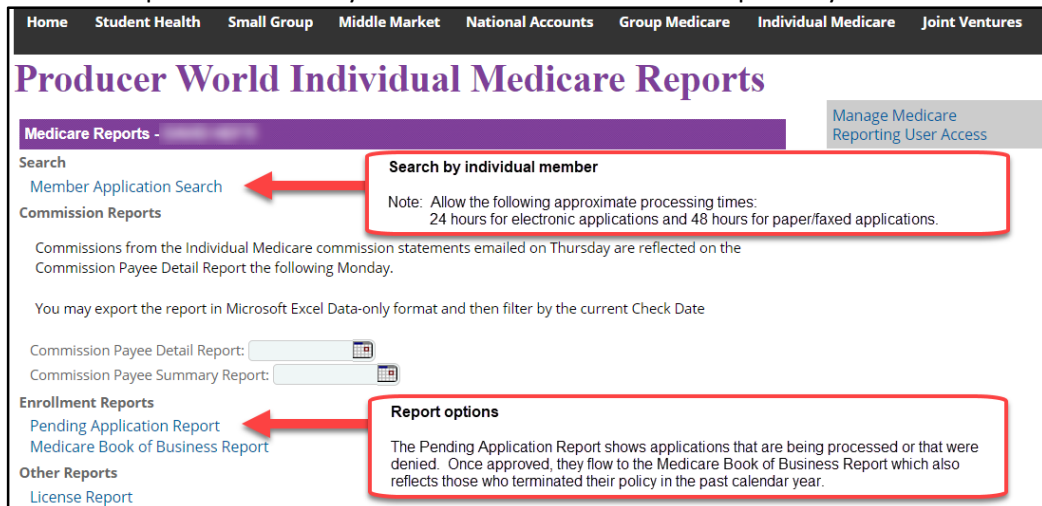
Plans Requirements to sell Learn Share Network Enroll **Reports** Compensation

Reports

Access reporting Access reporting help

Available search options include:

- Step 2.** Select the option to search by individual member or view a report of your entire book.



Home Student Health Small Group Middle Market National Accounts Group Medicare Individual Medicare Joint Ventures

Producer World Individual Medicare Reports

Manage Medicare Reporting User Access

Medicare Reports -

Search
Member Application Search
Commission Reports

Commissions from the Individual Medicare commission statements emailed on Thursday are reflected on the Commission Payee Detail Report the following Monday.

You may export the report in Microsoft Excel Data-only format and then filter by the current Check Date

Commission Payee Detail Report:
Commission Payee Summary Report:

Enrollment Reports
Pending Application Report
Medicare Book of Business Report

Other Reports
License Report

Search by individual member

Note: Allow the following approximate processing times:
24 hours for electronic applications and 48 hours for paper/faxed applications.


Report options

The Pending Application Report shows applications that are being processed or that were denied. Once approved, they flow to the Medicare Book of Business Report which also reflects those who terminated their policy in the past calendar year.

Search Option

Click "Member Application Search" to search by individual member.
Then, choose a search option and input the information then click "Search."

[Home](#) [Student Health](#) [Small Group](#) [Middle Market](#) [National Accounts](#) [Group Medicare](#) [Individual Medicare](#) [Joint Ventures](#)



Medicare Member Search

APPLICATION ID

(OR)

MEDICARE ID

(OR)

MEMBER ID

(OR)

MEMBER NAME

1

Choose a search option.

PRODUCER

2

Click "Search"


Back

Search

Clear

[View Individual Medicare reports](#)

Scroll down to view your results. Member status appears at the top.

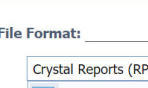
Member Information		Commission Details	
<div style="text-align: center;">  MEMBER STATUS: MEMBER STATUS </div>			
MEMBER	APPLICATION & CMS	PLAN	WRITING AGENT
FIRST NAME <div style="background-color: #f0f0f0; padding: 5px;">MEMBER FIRST NAME</div>	ATN <div style="background-color: #f0f0f0; padding: 5px;">MEMBER ATN</div>	PLAN NAME <div style="background-color: #f0f0f0; padding: 5px;">MEMBER PLAN NAME</div>	WRITING AGENT FIRST NAME <div style="background-color: #f0f0f0; padding: 5px;">WRITING AGENT FIRST NAME</div>
MIDDLE INITIAL <div style="background-color: #f0f0f0; padding: 5px;">MEMBER MIDDLE INITIAL</div>	APPLICATION SIGNED DATE <div style="background-color: #f0f0f0; padding: 5px;">MEMBER APPLICATION SIGNED DATE</div>	POLICY EFFECTIVE DATE <div style="background-color: #f0f0f0; padding: 5px;">MEMBER POLICY EFFECTIVE DATE</div>	WRITING AGENT LAST NAME <div style="background-color: #f0f0f0; padding: 5px;">WRITING AGENT LAST NAME</div>

Report Option

Click “Pending Application Report.” Your report will appear on screen.
Click the export icon in the upper left of your screen if you wish to download the report.

The screenshot shows the SAP Crystal Reports interface. The top toolbar contains icons for Print, Run, and Save. A red arrow points to the Print icon. The report header includes the text 'SAP CRYSTAL REPORTS'. The report body contains a table with the following columns: Member ID, Medicare Number, Affinity Policy ID, First Name, Mid Initial, Last Name, City, State, Zip Code, App Sign Date, and App Rec Date. The table contains several rows of data, with the first row being highlighted. The bottom of the interface shows a series of diagonal lines, likely representing a continuation of the report or a placeholder for a footer.

Note: We recommend using *Microsoft Excel Workbook Data-only* option.



Export

File Format:

Crystal Reports (RPT)

Page: ☒ Crystal Reports (RPT)

- PDF
- Microsoft Excel (97-2003)
- Microsoft Excel (97-2003) Data-Only
- Microsoft Excel Workbook Data-only**
- Microsoft Word (97-2003)
- Microsoft Word (97-2003) - Editable
- Rich Text Format (RTF)
- Separated Values (CSV)

Export