2017 Returning Agent Access Instructions

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Your Quick-Ref guide

This Job Aid will walk you through Logging into Cigna-HealthSpring Producer's University and how to take the training for 2017 Certification.

Registering for Producer's University

Start on Producer's University, launch: <u>https://cignahealthspringproducers.com</u>

1 Enter your Username and Password.

Note: If you have forgotten your username password, click the link and follow the steps reset.



Registration required field					
If you believe any of your is contracting@sellwell.com (nformation is incorrect, please contact your topline:Sr pr 123,456,7890	eliwell Group at			
Personal Information					
First Name.*	Jane				
Last Name.*	Smith				
E-mail.*	JaneSmith@gmailaddres JaneSmith@gmailaddres				
Confirm E-mail.*					
Company Information					
Address 1:*	123 Main Street				
Address 2:					
City / Town:*	MEMPHIS				
State / Territory."	Tennessee 🗸				
7IP Code*	38109				

2 Confirm that your personal information is accurate.

Be sure to check email, address and phone number. If it is incorrect, use the email link or call your upline to request an information update with Cigna-HealthSpring. or

to

3 Select the Cigna-	ALL AGENTS: Scroll through and select state(s) you Please note that all markets selected will be part of y	re licensed to sell below. Then select appropriate our <u>required</u> training.
HealthSpring markets where you are licensed from the list.	AL Alabama Birmingham Birmingham Montgomery Montgomery	î
Leave CMS Training Provider as Pinpoint.	Huntsville	
	Pinpoint \$89.95 (90 minutes)	vider.*

You will be able to switch to AHIP or upload a certificate from your track once you log in.

4	Leave password as is or change	Create / Modify Your Password If you are a new user, please create a password below. If you are a returning user and do not enter password below, your password will remain the same as previously saved.					
	if vou desire.	Password: *	*******				
5	Confirm		Passwords must be at le long and contain at least	ast 8 characters one numeric digit.			
	your Security	Confirm Password: *					
6	Question and Answer. Click Register.	Password Recovery Secur * What is your pet's name Register	ity Question and Answer e?	►* Lucy			



		Con	nbined Telesales and Field (click to expand or collapse)
8	Select any course to start. Please note that you only	REQ	Selling with Integrity - Combined Version
	have 3 attempts to pass each course.	REQ	Our Compliance Program
		REQ	Cigna-HealthSpring Products and Benefits Overview
		REQ	Cigna-HealthSpring Policies and Procedures Attestation
He AF ce	re is where you can switch IP or "Other" to upload a rtificate.	REQ	Pinpoint Medicare Training Switch to <u>AHIP \$125 (5 hours)</u> or <u>Other</u>



Together, all the way."

