

ACA Employer Reporting Requirements

PLAN TYPE	LESS THAN 50 FULL-TIME EQUIVALENT EMPLOYEES (FTEs)		50 or more FTES – APPLICABLE LARGE EMPLOYERS (ALES)	
FULLY INSURED	Insurance Carrier Files 1094-B & 1095-B No Employer Reporting		ALE Member Files 1094-C & 1095-C	
SELF-INSURED	Plan Sponsor Files 1094-B & 1095-B		ALE Member Files 1094-C & 1095-C	
NO MINIMAL ESSENTIAL COVERAGE (MEC)	No Employer Reporting		ALE Member Files 1094-C & 1095-C	
	1094-B	1095-B	1094-C	1095-C
Purpose	TransmittalIndividual Mandate 6055	Employee Statement Individual Mandate 6055	TransmittalEmployer Mandate 6056	 Employer-Provided Health Insurance Offer & Coverage Employer Mandate 6056
RESPONSIBLE PARTY	Fully Insured – Carrier Self-Funded – Plan Sponsor	Fully Insured – Carrier Self-Funded – Plan Sponsor	Members of ALE or ER	Members of ALE or ER
Provide Form To	IRS - Per carrier or self-insured	IRS Covered Employees	IRS - One form per ALE member	• IRS • FT Employees
Deadline	Last day of February -Transmittal Last day of March - Electronic Submission	Last day of Jan EE Statement Last day of Feb Mailed 1095-B Last day of March - Electronic 1095-B	Last day of February - Transmittal Last day of March - Electronic Submission	Last day of Jan EE Statement Last day of Feb Mailed 1094-C Last day of March - Electronic 1094-C
INFORMATION (0) Date on he obtained	 Insurance Company or Plan Sponsor Address for all correspondence Contact Person 	 Name & demographic info of Primary Insured Origin of Policy (letter codes) SHOP identifier, if applicable Carrier, Plan Sponsor or Government Name Covered Individual Name (P) Social Security number P) Covered all 12 months or 	 Name & address of ALE member Information about members of the aggregated ALE, if any Total number of Forms 1095-C issued to EEs FT EE counts by month (P) Total EE counts by month (P) Eligible for Transitional Relief & type 	 FT EE by month (P) Name & address of ALE & EE (P) Coverage offer by month (P) EE share of monthly premium for lowest cost self-only coverage Months EE enrolled in MEC (P) Months ER met affordability safe harbor (P) ER offers self-insured plan, info about
(P) Data can be obtained from a payroll system.		o Covered all 12 months or list individual months (P) o Date of Birth (P)		the covered individuals enrolled by month (P)

IRS REPORTING FORMS



1094-B & 1095-B Instructions

Form 1094-B



Form 1095-B



IRS Reporting Flyer



Form 1094-C



Form 1095-C



But and come for Forms 1994-C and 1995-C and

1094-C & 1095-C Instructions